

LAPHCC Continuing Education Frequently Asked Questions

C.E. Requirements

1. **Why do I have to take Continuing Education classes?**

The Louisiana State Legislature passed legislation that authorized the State Plumbing Board to implement a Continuing Education program. The State Plumbing Board implemented the Continuing Education requirements in 2008. LAPHCC is a Continuing Education course provider. Please call the State Plumbing Board at (225) 756-3434 if you have any questions about Continuing Education requirements.

2. **Will I have to take a test?**

No, there is no test involved with the Continuing Education program.

3. **Will my Continuing Education credits from another state count for my Louisiana requirements?**

Requirements vary from state to state. Please contact the State Plumbing Board at (225) 756-3434 for more information.

4. **Do I have to take these hours every year?**

Yes, in 2008 the Continuing Education requirements went into effect. Every Master Plumber must complete 6 hours and every Journeyman Plumber must complete 4 hours in order to renew their license at the end of each year.

5. **If I plan on taking a Master Plumber or Journeymen exam and receiving a license in 2009, am I required to take CE in 2009 to renew my license for 2010?**

Anyone who receives an initial license is exempt from the CE requirements for that year. For example, if someone receives an initial license anytime in 2009, he/she will not be required to obtain CE credits in 2009 to renew his/her license for 2010. **Please note that if you have a Journeymen license and you obtain a Master Plumber license in 2009, you are only required to take 4 hours of CE (rather than 6 hours) in 2009 to renew your Journeymen license. In 2010 you will have to take 6 hours to renew your 2011 Master Plumbers license.**

Registration

1. **Do I have to pre-register for a class?**

Yes, everyone must pre-register by mailing or faxing the 2009 Continuing Education registration form with their payment to the LAPHCC office. Classes fill up quickly, so please register early.

Mail or fax the enclosed 2009 Continuing Education Registration Form to:

LAPHCC

P.O. Box 82531

Baton Rouge, LA 70884

Fax: (225) 767-7648

Please be sure to keep the schedule and agenda for your records.

2. **Can I send in one registration form for everyone at my company?**

No, each registrant must fill out a separate registration form. However, you can send in one check for all registrants.

On the registration form, each person needs to provide their own mailing address (the address that you would like LAPHCC to keep on file).

3. **After I send in my registration form, will I receive a confirmation letter?**

Yes, only if you provide us with an email address. You will receive a confirmation email a couple weeks prior to the class you are registered for. Please keep in mind that you may not receive the confirmation as soon as you register.

4. **Do I have to be present for registration on the day of class, even though I pre-registered?**

Yes, everyone must sign-in during registration on the day of class. You will also receive your textbook at this time.

5. **If I am a Master Plumber Member of LAPHCC, are my Journeyman members as well?**

Yes, and they can register at the Member registration fee.

Textbooks

1. **Do I have to purchase a textbook?**

Yes, every registrant must purchase a textbook every year. The 2009 Continuing Education book is NOT the same book as the 2008 Continuing Education book.

2. **When will I receive the textbook?**

You will receive your textbook at registration (sign-in) on the day of class.

3. **Is the textbook that I have to purchase the same as the LA State Plumbing Code Book?**

No, the book you are purchasing for this class is the LAPHCC 2009 Continuing Education textbook. If you would like to purchase a LA State Plumbing Code Book, please contact the LAPHCC office at (225) 767-7640.

Certificate of Attendance

1. **What is a Certificate of Attendance?**

It is your proof to the Louisiana State Plumbing Board that you received your 2009 Continuing Education hours in order for you to renew your 2010 license.

2. **When will I receive my Certificate of Attendance?**

You will receive your Certificate of Attendance once you have completed all of your 2009 Continuing Education hours and we have received full payment for the class.

3. **When do I send my Certificate of Attendance to the State Plumbing Board?**

You can turn in your Certificate of Attendance to the State Plumbing Board as soon as you receive it. You do NOT have to wait until the end of the year to send it in. Please make a copy and keep the original for your records. We suggest that you send a copy to the State Plumbing Board as soon as you receive your hours. The State Plumbing Board will keep your Certificate of Attendance on file for your 2010 license renewal. **Duplicate certificates are \$10 each.**

Once you receive your Certificate of Attendance, mail or fax a copy of it to:

Louisiana State Plumbing Board, 12497 Airline Hwy, Baton Rouge, LA 70817

Fax: (225) 756-3433

LAPHCC Membership

1. **How can I become a member? How much are dues?**

Membership applications can be downloaded from www.laphcc.org or can be faxed or emailed to you. Membership dues are on a company basis and include National and State membership.

6 month dues: \$349.50

12 month dues: \$699.00

There are many benefits that you will receive as a member, such as discounts on gasoline purchases, health insurance plans, uniforms, and business supplies. Members also receive discounts on registration fees for Continuing Education classes and for the LAPHCC Annual Convention.

For a complete list of discounts and membership benefits, visit www.laphcc.org.

State Plumbing Board phone number: (225) 756-3434

Please call the State Plumbing Board if you have questions about:

- Master Plumber or Journeyman license testing
- Medical Gas or Backflow Prevention classes (Currently LAPHCC does not provide Medical Gas or Backflow Prevention Continuing Education classes.)